



Welridge Academy

1. Transfer Form for learner

Use envelope to insert learner transfer forms

This form is to be completed by the principal in respect of the learner leaving a school with a view to attending another school in South Africa. To be produced by the parent or recognized guardian of the learner for the information of the school to which admission is sought.

Name of school which learner is leaving			
Address of school			
School registration number			
District			
School telephone number			
Name of the learner			
Admission Number			
Date of birth			
The date of enrollment	From	Till	
The language of teaching and learning is			
The highest grade passed by learner is (in words)			
The grade the learner was being taught at the time of leaving (in words)			
Reason for leaving			
Is anything outstanding to the school? (Books, Sport equip, money)		Yes	No
If yes, give details			

The undersigned hereby states that the above information is correct.

School Principal

Date

School Stamp